



HELP KEEP THIS HALL COVID-19 SECURE

ALTHOUGH EVER EFFORT WILL BE MADE TO ENSURE THE HALL IS CLEANED AND SANITIZED BEFORE USE, THE TRUSTEES CANNOT GUARANTEE THE HALL WILL BE COVID 19 FREE

- 1. You must not enter if you or anyone in your household has COVID-19 symptoms.**
- 2. If you develop COVID-19 symptoms within 7 days** of visiting these premises alert NHS Test, Track and Trace. Alert the hall manager on 01980 671087 and alert the organiser of the activity you attended. You must seek a COVID-19 antigen test.
- 3. Maintain 2 metre social distancing as far as possible:** Wait behind the marked lines as you go through the entrance hall to your activity and please observe the one-way system marked.
- 4. Use the hand sanitiser provided** on entering the premises and when using the toilets. Clean your hands often. Soap and paper towels are provided. **Do not use the electrical wall mounted hand dryers.**
- 5. Avoid touching your face, nose, or eyes.** Clean your hands if you do.
- 6. "Catch it, Bin it, Kill it".** Tissues should be disposed of into one of the rubbish bags provided. Then wash your hands.
- 7. Face coverings MUST be worn** unless an exemption applies to a person (eg for health reasons, those aged under 11) or a person has a reasonable excuse not to wear a face covering (eg when taking part in an activity to which an exemption applies). This is a legal requirement.
- 8. Check the organisers of your activity have cleaned door handles, tables, other equipment, sinks and surfaces before you arrived.** Keep them clean. We do our best to clean all surfaces at the hall between each hire.
- 9. Take turns to use confined spaces such as corridors, kitchen and toilet areas.** Standing or sitting next to someone is lower risk than opposite them. Briefly passing another person in a confined space is low risk.
- 10. Keep occupancy of the toilets** down to only two people at a time.
- 11. Keep the hall well ventilated. Close doors and windows on leaving.**
- 12. Wash your clothes when you get home** to reduce risk of transmission.

This hall was last cleaned at [insert time]

am/pm/eve on [insert date]