

FIGHELDEAN VILLAGE HALL COMMITTEE

MINUTES OF THE 90th MEETING HELD ON 24January2018

Present: Mr B England (Chairman)
 Mrs M Try (Secretary)
 Ms J Dryden and Ms T Cole(Hall Managers)
 Mr R Horner
 Mrs L Chapman
 Mr T Mason
 Mr D Hanson
 Mrs C Hicks (Treasurer)
 Mr A Hicks
 Mr D Amison
 Mr S Banton
 Mr T Woodbridge

Item		Action
1	<p>Welcome and Apologies</p> <p>The Chairman welcomed everyone present. Apologies for absence had been received from Mr J Menzies and Mrs C Lacey.</p>	
2	<p>Minutes of the 89th Meeting</p> <p>The Minutes, having been circulated, were approved by those present and signed by the Chairman.</p>	
3	<p>Matters Arising</p> <p>3.1 High electricity bill. The Hall account is in credit.The Hall Managersstill have to be informed how much is owed. They will submit a reading on the 1 February.</p> <p>3.2 Use of Hall by St Michael’s School.The Hall will be used twice on Tuesdays at the rate of £6 per hour. The Hall Managers have invoiced the school.</p> <p>3.3 The Chairman reported that £3500 was ring fenced in the account for the Parish Council.</p> <p>3.4Scalpings. The Chairman reported that Larkhill Property Management were not able to supply more scalpings. They will inform the chairman if any should be available when future work is undertaken.</p>	
4	<p>Treasurer’s Report</p> <p>4.1 The Treasurer presentedthe accounts for the period October-December 2017.</p> <p>4.2 The two CAF accounts have been closed.</p> <p>4.3 The Treasurer is arranging online access for the Hall Managers.</p> <p>4.4 The Treasurer will investigate the cost of the broadband contract following an enquiry whether it is cost effective.</p>	

5	<p>Hall Manager's Report</p> <p>5.1 Alan and Judy Hayes thanked everyone for their help whilst they were Hall Managers.</p> <p>5.2 The stage lighting is now working. The mirror bulb was taken for replacement. The Chairman will follow up.</p> <p>5.3 The Hall Managers will contact Graham Watson to arrange for the scalplings to be spread in the rear carpark before the next Caravan Club visit in March.</p> <p>5.4 Fire extinguishers. The service company failed to keep the appointment. The Hall Managers will contact another company.</p> <p>5.5 Mr Hayes will continue to carry out maintenance work in the Hall.</p> <p>5.6 The new Hall Managers thanked Alan and Judy Hayes for all their help in the handover period.</p> <p>5.7 Football Matches. A request had been received for the referee to have access to the Hall to change. Following discussion it was agreed that the Hall Managers would unlock the extension for the referee to change before and after matches. The extension would be locked during matches. The Hall Managers would supply cleaning materials for the teams to clean the changing rooms after matches.</p> <p>5.8 Mr and Mrs Hayes reported that the Hall would be self-financing through booking fees alone in 2018. Mr and Mrs Hayes were thanked for this achievement.</p>	
6	<p>Utilisation and Marketing</p> <p>6.1 Mr Horner will review the website and liaise with the Hall Managers to update information.</p>	
7	<p>Health and Safety</p> <p>7.1 Mr Hanson reported that the annual review of the Health and Safety Policy was due. The Hall Managers will read the current policy and report back to Mr Hanson and the committee.</p>	
8	<p>Hall Improvements</p> <p>8.1 The Chairman will arrange for the Hall locks to be changed and the Hall Managers will keep a record of all key holders.</p> <p>8.2 The Hall Managers will be given a key to the outside door to the changing room.</p> <p>8.3 Mr Hayes will arrange for a new heater in the cleaning cupboard.</p> <p>8.4 Future improvements. The kitchen back door will need replacing.</p>	
9	<p>Any Other Business</p> <p>9.1 Village Hall defibrillator. The location and use of the Hall defibrillator has been discussed at previous meetings. The question of a village defibrillator will be raised by Ms Dryden at the next Parish Council meeting.</p> <p>9.2 The Parish council had raised the issue of caravans parking in the car park. The current arrangement, in accordance with booking conditions, permitted the owners of the caravans who had made the booking to park on the tarmac. Whilst the car</p>	

	<p>park was for the use of people attending the Village Hall, the committee would not want to prevent villagers who had driven to the field for leisure activities if it clashes with full Hall hiring from parking. This arrangement will be monitored for twelve months.</p> <p>9.3 Mr Woodbridge requested that the Barn Dance in aid of the Parish Churches be charged a concessionary fee of £40. The committee approved.</p> <p>9.3 In view of the costs involved it was agreed not to change the lease of the car park.</p> <p>9.4 The committee approved the use of the Hall for a village event on 19 May 2018 to celebrate the wedding of Prince Harry and Meghan Markle.</p>	
10	<p>Date of Next Meeting</p> <p>The meeting was closed at 8.00pm.</p> <p>The AGM will be held on Wednesday 25 April 2018 at 7.00pm.</p>	