

FIGHELDEAN VILLAGE HALL COMMITTEE

MINUTES OF THE 82nd MEETING HELD ON 11th February 2016

Present: Mr B England (Chairman)
 Mrs V Oldrey (Secretary)
 Mr F Grimes (Treasurer) Mr A & Mrs J Hayes (Hall Managers)
 Mr S Banton
 Mr A Hicks Mr John Menzies (Figheldean PC)
 Mr R Horner Mr D Winter (Figheldean School)

| Item | | Action |
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| 1 | <p>Welcome and Apologies The Chairman welcomed those present. Apologies for absence had been received from Mr T Mason, Mr B Vergette, Mr T Woodbridge and Mr E Oldrey.</p> | |
| 2 | <p>Minutes of the 81st Meeting The Minutes, having been circulated, were approved by those present and signed by the Chairman.</p> | |
| 3 | <p>Matters Arising</p> <ol style="list-style-type: none"> 1. Football Club: fixture lists were now provided. 2. Ladies' Toilet vent: to be installed soon. 3. Heating: installation of the new system had been delayed until after the "Any Questions" broadcast, and then until February half-term. It was scheduled to begin on 12th February, and would take approximately 2 weeks. It was noted that a review of the Tariff should take place to reflect the new heating system once it was fully operational. 4. The "Any Questions" broadcast had been a great success; the BBC team had commented on the excellent arrangements provided. It was now proposed to apply for "Gardeners' Question Time" and "The Kitchen Cabinet". | BE |
| 4 | <p>Financial Statement The Treasurer presented the accounts for the 4th quarter, 2015 and the Annual Accounts for the year. The accounts were being audited by Mr D Sheppard and would be presented at the AGM in March.</p> <p>Mr Horner presented a draft Budget for 2016; there were 2 large projects in hand, the new heating system and the proposed chair store, which together would cost in the region of £40,000.</p> <p>The Chairman thanked Mr Grimes and Mr Horner for their work on the Hall finances.</p> | |

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| 5 | <p>Hall Managers' Report The Chairman welcomed Mr & Mrs Hayes to their first Committee Meeting. Mr Hayes presented their report:</p> <ol style="list-style-type: none"> 1. The 5-yearly electrical safety inspection had been carried; he awaited the full report. 2. He had fitted a water regulator in the Gents' urinal, which should save water. 3. The sticking tap in the Ladies toilets had been fixed. 4. He and Mr Grimes had begun a full re-painting programme; the Foyer and the Function Room had been completed, and the Kitchen would be next. 5. A new fridge had been installed, and a new freezer was awaited. 6. He proposed moving some of the kitchen cupboards and installing a cooker hood. Agreed. 7. The dishwasher was not fit for purpose. It was agreed that this should be removed; a decision whether to install a new one should be deferred. 8. Hirings for the coming year were healthy; there were 2 caravan rallies, 3 weddings and several other parties already booked. | |
| 6 | <p>Utilisation & Marketing Mr Horner reported that he had contacted a local web-designer, and presented their proposed new web-site, which would be easier to manage than previously. It was agreed to proceed.</p> | RH |
| 7 | <p>Health & Safety A new Health & Safety officer was required to take over from Mr Vergette.</p> | |
| 8 | <p>Improvements for the Hall</p> <ol style="list-style-type: none"> 1. A letter had been received from Arqiva seeking approval for new equipment on the Mast. Agreed. 2. Chair Store: Mr Horner had contacted the Planning Department; a set of plans was required. He had obtained 4 quotations for the work, ranging from £50,000 + VAT, to a fully-itemised quotation of £15,241 from a local builder. Agreed to proceed with the project. <p>Mr Hayes proposed obtaining chair trolleys to assist in moving them; agreed to buy one now.</p> | RH AH |
| 9 | <p>Any Other Business</p> <ol style="list-style-type: none"> 1. Mr Menzies reported that there was undesirable overnight parking in the Car Park. Agreed to put up "Private Car Park" signs. 2. Mr Horner reported that the Parish Council had suggested the Hall should join with them at the Annual Parish Meeting on 11th May to provide cheese and wine refreshments. Agreed. | AH |
| 10 | <p>Date of next Meeting and AGM The 83rd Meeting will be held on Thursday 17th March 2016 before and after the AGM.</p> | |