

FIGHELDEAN VILLAGE HALL COMMITTEE

MINUTES OF THE 87th MEETING HELD ON 5 April 2017

Present: Mr B England (Chairman)
 Mr T Woodbridge (Holding Trustee)
 Mr A & Mrs J Hayes (Hall Managers)
 Mr R Horner
 Mrs L Chapman
 Mr T Mason
 Mr D Hanson
 Mrs C Hicks (New Treasurer)
 Mr F Grimes (Retiring Treasurer)
 Mr J Menzies Parish Council
 Mr S Banton

Item		Action
1	<p>Welcome and Apologies</p> <p>The Chairman welcomed those present. Apologies for absence had been received from Mr A Hicks, Mr T Woodbridge, Mrs M Try and Mr B Vergette who has retired as a Trustee due to poor health.</p>	
2	<p>Minutes of the 86th Meeting</p> <p>The Minutes, having been circulated, were approved by those present and signed by the Chairman.</p>	
3	<p>Matters Arising</p> <p>3.1 The Chairman and the Hall Managers have discussed the hours St Michael's School need for their activities and an amicable agreement was reached to the benefit of both the School and the Hall.</p>	
4	<p>Treasurer's Report</p> <p>4.1 Mr F Grimes presented his last report and all the Committee offered their grateful thanks to Frank for all the work he has put in over many years, both for the running of the Hall and during its construction years.</p> <p>4.2 The Hall bookings are still very steady thanks to Alan and Judy and most of the "heavy" expenditure has now been completed.</p> <p>4.3 A copy of the Hall accounts is available to anyone requiring them via Richard Horner or the Chairman.</p> <p>4.4 Mrs C Hicks has volunteered to take over the Hall Accounts and is currently liaising with Frank and Richard to arrange as smooth a transition as possible.</p> <p>4.5 The final balance on the statement still looks healthy despite the high expenditure over the past year.</p>	

5	<p>Hall Manager's Report</p> <p>5.1 Alan and Judy have continued to look after the Hall extremely well and the Committee wished to thank them for their work and dedication.</p> <p>5.2 There is a problem with the roof guttering at the rear of the building which needs work being done. Alan has approached two companies for a quote.</p> <p>5.3 The redundant electric heating meters have now been removed in the small office leaving just key operated switches which can be used if a heating top-up is ever required in mid-winter.</p> <p>5.4 The outside security light has been moved to avoid it shining toward Hill-Top Close.</p> <p>5.5 A service has been carried out on the Hall heating system which is working well and as a post meeting note, the servicing company has confirmed that they service the units twice a year.</p> <p>5.6 Alan reported that we may have to look into whether the condenser pipe from the two condensers at the end of the building discharging water over the concrete walkway in winter could be a safety hazard when it freezes. Nobody was quite sure how many people actually use this pathway apart from the mast fitters.</p> <p>5.7 The mast - very little was achieved via our Solicitors regarding the interference caused by the new G4 installation. The Committee suggested that as the AGREEMENT was crystal clear about the interference problems we should perhaps contact OFCOM to clarify our position.</p> <p>5.8 Our fire extinguishers were checked and replaced where necessary. It was suggested that we should in future look at alternative operatives to check our fire extinguishers to compare prices.</p> <p>5.9 An idea was tabled to perhaps hold an OPEN AFTERNOON for the Hall to showcase what can we offer to potential hirers. Maybe it could be "tied – in" with the Village Open Gardens weekend following local advertising. Richard and Trevor are to discuss with Marion.</p>	
6	<p>Utilisation and Marketing</p> <p>6.1 Richard is progressing with the necessary signage and the website is up and running well.</p>	
7	<p>Health and Safety</p> <p>7.1 Dereck Hanson has produced an excellent up to date Health and Safety Policy for the Hall and the Committee wished to thank him for the considerable amount of time and effort he had put in.</p>	
8	<p>Any Other Business</p> <p>8.1 There was none. The AGM followed this meeting.</p>	
	<p>Date of Next Meeting</p> <p>The next meeting will be held on Wednesday 19 July 2017 at 7.00pm.</p>	