

FIGHELDEAN VILLAGE HALL COMMITTEE

MINUTES OF THE EXTRAORDINARY MEETING HELD ON 29 AUGUST 2019

Present: Mr B England (Chairman)
Mrs C Hicks (Treasurer)
Mrs M Try (Secretary)
Ms T Cole (Hall Manager)
Ms J Dryden (Hall Manager)
Mr S Banton
Mr T Woodbridge
Mrs C Lacey
Mr R Horner
Mr T Mason (Holding Trustee)
Mrs L Chapman
Mr J Menzies
Mr J Murray

Item		Action
1	<p>Welcome and Apologies</p> <p>The Chairman welcomed everyone present to the Extraordinary Meeting called at the request of the Hall Managers.</p> <p>Apologies for absence had been received from Mr DHanson and Mr D Amison.</p>	
2	<p>Hall fees and donations</p> <p>2.1 The Chairman invited the Hall Managers to speak. The Hall Managers requested clarification of the procedure for waiving the fee for use of the Village Hall.</p> <p>2.2 Mr Horner advised the meeting that under the terms of the Village Hall Constitution any villager or village organisation can apply for free use of the Hall or a donation to an event if it is for the use of the villagers of Figheldean to improve the life of said inhabitants.</p> <p>2.3 The Chairman stated that funds are available in the Village Hall Fund and the Village Fayre Account.</p>	

	<p>2.4 The Chairman stated all decisions regarding the use of monies from the Village Hall Fund and the Village Fayre Account must be made by the Committee. The original balance of the Village Hall Fund was £10,000. The fund can be replenished when the balance becomes low.</p> <p>2.4 All applications for free use of the Village Hall or for a donation to an event must be submitted in writing (electronic or paper) to the Treasurer who will then contact committee members for their views.</p> <p>2.5 When the fee for the hire of the Village Hall is waived, the event is covered by the Hall insurance policy.</p> <p>2.6 Mr Horner suggested that a set of regulations be drawn up with regard to tariffs and donations which will be included on the Village Hall website.</p>	<p>RH</p>
<p>3</p>	<p>Any Other Business</p> <p>3.1 Mr Menzies will apply to the Treasurer on behalf of the Parish Council for the fee to be waived for the weekly Coffee Morning meeting.</p> <p>3.2 Ms Dryden/ Ms Cole will apply to the Treasurer for the fee to be waived for the Ablington Halloween Event and the Fashion Show which are in support of the Ablington Wood Fund.</p> <p>3.3 Football Club misuse of the changing room facilities. The changing rooms continue to be left in an unacceptable state and the cleaner employed by the Football Manager repeatedly fails to clean the rooms. Another organisation uses the changing rooms early every morning. It is therefore essential that cleaning is undertaken by the end of each day that the Football Club uses the facilities. The Club Manager will be informed by the Hall Managers that the situation will be monitored for three weeks and if the required standard is not routinely met the use of the changing rooms will be withdrawn.</p> <p>3.4 The treasurer requested that her role be altered to a paid role in common with many other similar village associations in the area. She wanted to flag this item for discussion at the next meeting in October so it could appear on the agenda. Her intention was that it be resolved before the end of the year so it could be included in the 2020 budget.</p> <p>3.5 An additional unscheduled item was raised under AOB from the Treasurer discussing future Budget and dates. A further issue was raised that due to the amount of work now required to carry out the Treasurer's functions that consideration be given to making the role a paid position.</p>	<p>JM</p> <p>JD/TC</p> <p>JD/TC</p>

	<p>The Committee having realised that this was not an official agenda item agreed to discuss the proposal (via e-mails) and bring it back to Committee as a formal Agenda item for discussion at the October meeting.</p> <p>The meeting closed at 8.30pm</p>	
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