

FIGHELDEAN VILLAGE HALL COMMITTEE

MINUTES OF THE ANNUAL GENERAL MEETING FOR 2019 AND THE 99TH COMMITTEE MEETING ON 23 SEPTEMBER 2020

Present: Mr J Murray (Chairman)
Mrs C Cave (Treasurer)
Mrs M Try (Secretary)
Ms T Cole (Hall Manager)
Mr S Banton
Mr B England
Mr D Hanson
Mr R Horner
Mr J Menzies
Mrs C Lacey

Item		Action
1	<p>Welcome and Apologies</p> <p>The Chairman welcomed everyone present. The AGM was originally scheduled for 18 March 2020 but was postponed because of the Covid 19 lockdown. It could not be held earlier because the public must be able to attend.</p> <p>Apologies for absence had been received from Mr T Woodbridge, Ms J Dryden and Mrs L Chapman.</p>	
2	<p>Declaration of Interests</p> <p>None declared.</p>	
3	<p>Minutes of the 98th Meeting and Special Meeting on 4 August 2020</p> <p>The Minutes, having been circulated, were approved by those present and signed by the Chairman.</p>	
4	<p>Matters Arising</p> <p>4.1 Mrs Lacey had kindly agreed to be the Committee's <u>Child Safety</u> and Vulnerable Adult Officer and would therefore become a voting member of the committee<u>Committee</u>.</p>	
5	<p>Treasurer's Report</p> <p>The Treasurer presented the Quarterly Financial Statement <u>for July -September</u></p>	

	<p><u>2020.</u></p> <p>5.1 Income from hirings remains low due to Covid 19 restrictions.</p> <p>5.2 The Treasurer had applied for a Hospitality Grant and Discretionary Grant from Wiltshire Council under Covid 19 Financial Support. A grant of £10,000 has been received. The Treasurer will request confirmation of which scheme it has been granted under.</p> <p>5.3 Opus Energy Bill is lower due to summer months and is comparable with same time last year.</p> <p>5.4 Website costs have increased due to general and Covid 19 updates.</p> <p>5.5 Maintenance and running costs are down due to the period of closure of the Hall under Covid 19. Electrical work had been undertaken and the windows cleaned.</p> <p>5.6 Management purchases were higher due to Covid 19 requirements.</p> <p>5.7 The closing balance at the date of the postponed AGM was £34,601.86.</p>	
<p>6</p>	<p>Chairman's Report</p> <p>6.1 The Chairman presented his report which had been circulated to the Committee prior to the meeting. The Hall is financially viable and a successful and important village asset.</p> <p>6.2 The Treasurer was thanked very much for securing a Covid 19 grant of £10,000 which was due to her persistence.</p>	
<p>7</p>	<p>Covid 19 Update</p> <p>7.1 Everything required has been done. Regulations will be updated as required.</p> <p>7.2 The website is up to date and will be amended as regulations are changed.</p>	

<p>8</p>	<p>Election of Committee Members for 2020</p> <p>8.1 Brian England has retired as Chairman but will become a Holding Trustee. Tim Mason has retired and Trevor Woodbridge will give written notice of his retirement. All were thanked for their valuable contributions to the Village Hall Committee over many years.</p> <p>8.2 All other voting members present were happy to be re-elected. Absent Committee Members will be contacted to ask if they will stand for re-election.</p> <p>The next AGM will be held on Thursday 18 March 2021 at 7.30pm.</p> <p>The AGM closed at 8.10pm.</p>	
<p>9</p>	<p>Any Other Business</p> <p>9.1 Insurance re rear Car Park. The Chairman, Hall Managers and Mr Horner will meet to discuss insurance regarding the Caravan Club's use of the car park.</p> <p>9.2 Mr Hanson reminded the Committee that the Caravan Club must have an up to date risk assessment for use of the car park.</p> <p>9.3 The Committee discussed the need to prepare for the purchase of the car park at the next break point or sooner.</p> <p>9.4 The Hall Manager had received several enquiries following the update of the website.</p> <p>9.5 Mr Menzies is arranging a meeting with RGB to discuss an improvement in the mechanism used to erect the tent in the Main Hall.</p> <p>9.6 Replacement of the cooker was ongoing.</p> <p>9.7 Shrewton Silver Band had enquired about hiring the Hall on a possible long-term basis for twice weekly practice sessions and for storage of instruments. Following an initial discussion it was agreed that the Chairman and Mr Horner would prepare a draft document to circulate to Committee Members outlining the questions raised by the request. The document would be circulated to Committee members for their views.</p> <p>The 100th meeting will be held on Wednesday 20 January at 7.30pm.</p> <p>The meeting was closed at 8.40pm.</p>	<p>JMU/TC/ RH</p> <p>JM</p> <p>CL/TC</p> <p>JMU/RH</p>