

FIGHELDEAN VILLAGE HALL COMMITTEE

MINUTES OF THE 101st COMMITTEE MEETING ON 6 October 2021

Present: Mr J Murray (Chairman)
Mrs M Try (Secretary)
Ms J Dryden and Ms T Cole (Hall Managers)
Mr S Banton
Mr B England (Holding Trustee)
Mr D Hanson
Mr R Horner
Mrs L Chapman
Mr J Menzies (Figheldean PC)
Mrs C Lacey (Monday Lunch Club)
Mr E Oldrey

Item		Action
1	Welcome and Apologies The Chairman welcomed everyone present. Apologies for absence had been received from Mr D Amison, Mr J Balls and Mrs C Cave.	
2	Declaration of Interests None declared.	
3	Minutes of the 100th Meeting The Minutes, having been circulated, were approved by those present and signed by the Chairman.	
4	Matters Arising There were no matters arising.	
5	Treasurer's Report The Chairman presented the Treasurer's report for 1 April– 30 June 2021 and for 1 July – 30 September 2021. 5.1 The Vodaphone contract is currently £36.84 per month. A new contract is available for £33.60 per month but requires the old contract to be cancelled first thereby leaving a period of 10-14 days without Broadband or phone. It was agreed that the new contract should be adopted and the Treasurer will liaise with Vodaphone and the Hall Managers to arrange the switch over at a time when Broadband will not be needed.	TR

	<p>5.2 The Mast. The Arquiva contract was transferred to Cellnex in May 2021 but the invoices to FVH are still being paid by Arquiva. The Treasurer is trying to rectify this. Cellnex now has a dedicated Landlord Care Team. The Treasurer is in contact with the team to resolve outstanding issues and will report back to the Committee.</p> <p>5.3 The Chairman advised the Committee that the Charity Commission required all Village Halls with an income that exceeds £25000 to submit independently examined accounts to the Commission. The Covid Grant received will make this necessary for the Hall to submit next year.</p> <p>,</p>	<p>CC</p>
<p>6</p>	<p>Hall Managers' Report</p> <p>6.1 The Hall is receiving bookings again.</p> <p>6.2 The air conditioning units have been serviced by AJK Services. The Hall Managers will invite additional quotes for servicing the air conditioning next year. Mr England suggested RGV.</p> <p>6.3 The fire extinguishers have been checked by Walker Fire who suggested a number of improvements to fire safety measures in the Hall. They will email their recommendations. The Chairman will check with ACRE if the changes would affect the Hall insurance.</p> <p>6.4 Rear Car Park. The far end of the rear car park cannot be used unless the ground is stabilised. Mr Oldrey will investigate suitable materials and will report back to the Committee for further discussion of the matter.</p> <p>6.5 Durrington Football Club are hiring the football pitch and the Hall changing facilities for matches. They have agreed that it is their responsibility to clean the changing rooms after use. The fee is £25, of which £10 goes to the Parish Council and £15 to the Hall. The full £25 will be paid to the Hall and at the end of the season the Hall Treasurer will transfer the amount due to the Parish Council.</p> <p>6.6 The hoist for raising the marquee works extremely well. The scaffold tower used to install the hoist is to be collected.</p> <p>6.7 Microsoft Word or equivalent is needed on the Hall laptop. The Hall Managers will arrange.</p> <p>6.8 The Hall Managers asked that consideration be given to a dedicated Village Hall credit card or pre-loaded debit card so that purchases made for the hall could be charged directly. The Chairman will consult ACRE.</p>	<p>HM</p> <p>J Mu</p> <p>EA</p> <p>HM</p> <p>J Mu</p>

<p>7</p>	<p>Utilization and Marketing</p> <p>7.1 Mr Horner informed the meeting that changes in Covid Regulations would continue to be posted on the website until the government advises it is no longer required.</p> <p>7.2 The creation of an online brochure is ongoing.</p> <p>7.3 The quote of £3000 plus VAT to replace all the curtains at the back of the stage was unanimously agreed by the committee.</p> <p>7.4 It was agreed that further thought and discussion was required regarding the refurbishment/extension of the kitchen.</p>	<p>RH</p> <p>RH</p>
<p>8</p>	<p>Health and Safety</p> <p>8.1 It had been suggested that the Hall should have a Fire Risk Assessment. The Hall Managers will obtain quotes for carrying out the Assessment.</p> <p>Mr Hanson kindly agreed to attend when the Assessment takes place.</p>	<p>HM</p>
<p>10</p>	<p>Any Other Business</p> <p>10.1 Mr Banton will complete the Green Survey from Wiltshire Council on behalf of FVHC following unanimous agreement on the objectives outlined by Mr Banton.</p> <p>10.2 It was noted that it was necessary for any recommendations made following the survey to be implemented.</p> <p>10.3 The new FVH Constitution has been accepted verbally by the Charity Commission and will now be submitted for formal approval.</p> <p>10.4 Mr Horner is pursuing Hallmark recognition for the Hall.</p> <p>10.5 The Committee had received a request for sponsorship of £300 from St Michael and All Angels Church for the printing of The Valley of the Fowls booklet. This was agreed unanimously.</p> <p>10.6 Mr England informed the meeting of the urgent need for funding to repair St Michael and All Angels Church roof and highlighted other areas of repair required. The church's only source of funding is from donations. It is applying for any appropriate grants available. The Committee agreed unanimously to donate £5000 to the church which will be ringfenced for the repair of the roof. The Chairman will liaise with Chrysogon Bamber</p>	<p>SB</p> <p>RH</p> <p>RH</p> <p>J Mu</p>
<p>11</p>	<p>Next Meeting</p> <p>The next meeting will be held on Wednesday 12 January 2022 at 7.30pm.</p>	

	The meeting closed at 9.25pm.	
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