

FIGHELDEAN VILLAGE HALL COMMITTEE

MINUTES OF THE 102nd COMMITTEE MEETING ON 16 FEBRUARY 2022

Present: Mr J Murray (Chairman)
Mrs M Try (Secretary)
Mrs C Cave (Treasurer)
Mr B England (Holding Trustee)
Mr D Hanson
Mr R Horner
Mr J Menzies (Figheldean PC)
Mrs C Lacey (Monday Lunch Club)
Mr E Oldrey
Mrs L Batson

Item		Action
1	Welcome and Apologies The Chairman welcomed everyone present. Apologies for absence had been received from Mr D Amison, Mr J Balls, Mrs L Chapman, Ms J Dryden and Ms T Cole.	
2	Declaration of Interests None declared.	
3	Minutes of the 101st Meeting The Minutes, having been circulated, were approved by those present and signed by the Chairman.	
4	Matters Arising There were no matters arising.	
5	Treasurer's Report The Treasurer presented the report for 1 October – 31 December 2021. 5.1 Budgeted income for the FY was £18,900. Actual income in 2021 will greatly exceed this due to total Government COVID Grants received of £11,500. 5.2 Budgeted Expenditure for the FY was £18,610. Actual Expenditure is £31,736. The FVH has made several large purchases and donations in the last quarter of 2021- replacement of Stage Curtains, Installation of hoist and donations to the Church. 5.3 The Treasurer presented the Year End Accounts. The closing balance at 31 December 2020 was £31,505.94. 5.4 The Treasurer presented the Proposed Budget for 2022.	

	<p>The Projected Consolidated End of Year Total is £32,052.94. The Projected Operational Expenditure is £18.420.</p> <p>5.5 A vote of thanks was given to the Treasurer for securing the COVID Grants.</p> <p>5.6 Hall Managers' Salary. The Committee unanimously approved an increase in salary to £5,500 backdated to January 2022.</p> <p>5.7 Mast Revenue. The increasing application of the Electronic Communications Code of 2017 gives communication operators an automatic right to impose a new rental agreement at any time. The new agreement could be less than the existing agreement. The Treasurer had a meeting with Cellnex and was informed that the Committee would receive two proposals regarding our lease which expires in 2028. Following discussion on the various implications this action could have the Committee agreed that no decisions could be taken until the details of the two options were received. Cellnex indicated that the Committee would have limited time to make a decision.</p> <p>5.8 The Treasurer will investigate the implications of operating the Hall without the mast rental and COVID Grants. The Chairman will circulate the results to Committee members.</p>	<p>CC/JMu</p>
<p>6</p>	<p>Hall Managers' Report</p> <p>The Chairman delivered the Hall Managers' Report.</p> <p>6.1 Bookings are high and above pre-Covid levels.</p> <p>6.2A fascia board has been repaired and an inspection of all fascia boards has been arranged.</p> <p>6.3 The Hall needs redecorating, flooring in the Main Hall needs replacing and the kitchen needs improving.</p> <p>6.4 A quote for a Fire Risk Assessment of £549 inc. vat had been received. Mr Hanson will look into the quote which was felt to be high.</p> <p>6.5 Microsoft word is needed on the Village Hall laptop. Mr Horner will discuss a replacement laptop with the Hall Managers and the Committee agreed that if the cost is under £600 it can be purchased without referring to the Committee.</p>	<p>HM</p> <p>DH</p> <p>RH</p>
<p>7</p>	<p>Utilization and Marketing</p> <p>7.1 Mr Horner has drafted a marketing leaflet which will be circulated to the Committee for comments.</p> <p>7.2 The Hall sign at the entrance to the Car Park has weathered. Ms Dryden will design a new sign and obtain quotes for it to be made. If under £500 the Hall Managers can proceed as permitted under the terms of their responsibility.</p> <p>7.3 A universal wifi device that connects with all music providers has been purchased.</p> <p>7.4A Jubilee flag has been purchased to mark the Jubilee.</p> <p>7.5 Mr Horner will contact the Charity Commission for a progress report regarding the processing of the Hall's new Constitution.</p>	<p>RH</p> <p>RH</p> <p>RH</p>
<p>8</p>	<p>Health and Safety</p> <p>8.1 Mr Hanson reported that all risk assessments were compliant but undertook to review them.</p>	<p>DH</p>

<p>10</p>	<p>Any Other Business</p> <p>10.1 The Jubilee Celebration Committee requested a contribution towards the celebrations. A donation of £1000 was unanimously approved.</p> <p>10.2 The Treasurer will investigate if VAT can be claimed back as the Hall is a registered charity.</p> <p>10.3 Solar Panels. Mr Banton attended a seminar which advised that it was sensible to ensure that the fabric of a building was as energy efficient as possible through e.g. insulation and double glazing before considering solar panels.</p> <p>Mr Banton will investigate the most effective settings for the night storage heaters. The heaters are old and advances in SMART meter technology and intelligent heating systems offer more efficient systems.</p> <p>Mr Banton will establish the current energy usage.</p> <p>Mr England and Mr Menzies will join Mr Banton in further research of insulation needs and possible solutions.</p> <p>Mr Banton had been advised that only 2-3 months of the Hall's energy usage could be supplied by solar panels.</p> <p>10.4 Rear Car Park. Mr Oldrey had obtained a quote for resurfacing the rear car park to overcome water logging at the far end during very wet weather. The quote was £13000 +VAT. The committee agreed that this was not a high priority at present and would be reviewed should it become necessary.</p>	
<p>11</p>	<p>Next Meeting</p> <p>The next meeting and AGM will be held on Wednesday 30 March 2022 at 7.30pm. The meeting closed at 9.10pm.</p>	