

FIGHELDEAN VILLAGE HALL COMMITTEE

MINUTES OF THE 103rd COMMITTEE MEETING ON 30 MARCH 2022 AT 8 p.m.

Present: Mr J Murray (Chairman)
Mr D Hanson
Mr R Horner
Mr S Banton
Mrs L Chapman
Mr J Menzies (Figheldean PC)
Mr E Oldrey
Mr D Amison

Item		Action
1	Welcome and Apologies The Chairman welcomed everyone present. Apologies for absence had been received from,Caroline Cave, Louis Batson, Ms J Dryden and Ms T Cole and Mr B England	
2	Declaration of Interests None declared.	
3	Election of Trustees The following applied for and were re-elected as Trustees: Mr S Banton – proposed by Mr R Horner and seconded by Mr E Oldrey. Carried Mr B England – proposed by Mr S Banton and seconded by Mr J Murray. Carried Mr D Hanson – proposed by Mr J Murray and seconded by Mr R Horner. Carried Mr E Oldrey was elected after being op-opted last year proposed by Mr J Murray and seconded by Mr R Horner. Carried	
4	Appointment of Chair, Treasurer and Secretary The following were elected to the appointments as shown: Mr J Murray – Chair Mrs C Cave – Treasurer Mrs L Batson – Secretary Carried	

5	<p>Signing of the declaration of willingness to act as a Charity Trustee</p> <p>Mr E Oldrey signed a copy of the Charities Commission Trustee Eligibility Declaration.</p>	
6	<p>Minutes of the 102nd Committee Meeting</p> <p>Proposed by Mr S Banton and seconded by Mr D Hanson. The minutes of the 102nd Committee Meeting were accepted as a true record and agreed by all those present.</p>	
7	<p>Matters arising</p> <p>No matters arising.</p>	
8	<p>Treasurer's Report</p> <p>Following the Treasurer's meeting with Arquiva (and despite the fact that the Supreme Court has not yet handed down a decision), an offer has been received. In return for a 99-year lease (72 years remains under our existing lease from the Parish Council), Arquiva are offering a one-off capital sum of £128,500 alternatively £180,000 paid in equal instalments over ten years from commencement. The terms of the offer require clarification and professional advice will be sought before any recommendations are made to the Committee.</p> <p>The 2022 Budget included the sum of £1000 earmarked for the Parish Council Magazine based on a previous payment. Despite discussion at the last meeting, there was no recollection as to the reason and the Chairman therefore suggested that even though the 2022 Budget had been approved, the item be removed since it was pointless to carry it forward. This proposal received unanimously approval and it was agreed the Budget be revised accordingly. JM offered a possible explanation commenting that he vaguely recollected that the Parish Council may have asked the Hall to assist with funds but there was certainly no expectation that this would continue.</p>	CC/JMu
9	<p>Hall Managers' Report</p> <p>9.1.Bookings are healthy with the Hall being frequently used by NHS Blood Donations and the Fijian community for their church services. In addition, the Hall is also in regular use for badminton, short mat bowls, children's parties and coffee mornings.</p> <p>9.2.The Lunch Club will host its first post Lockdown event on 4 April.</p> <p>9.3.The footer panel to units in the kitchen has been replaced because of damp and the fused stage lights have also been replaced.</p> <p>9.4.A mock-up of a sign for the Hall will shortly be submitted to the Committee for approval.</p>	

<p>10</p>	<p>Utilisation and Marketing</p> <p>10.1. Mr Horner informed the meeting he had purchased a new Jubilee Flag that was now flying from the mast. That said he believed the mast is in dire need of replacing. The Hall Managers are looking into this and have the authority to replace it if the cost is within the Hall Managers quarterly expenditure limit.</p> <p>10.2. The charities commission are in receipt of a request to update the administration elements of the constitution. Awaiting CC request to upload the agreed amendments.</p> <p>10.3. A new notice board sign is being manufactured.</p> <p>10.4. Tina Cole has produced a draft for a proposed new covering for the entrance sign. Draft to be circulated to Trustees for approval.</p>	<p>JD/TC</p> <p>RH</p> <p>RH</p> <p>TC/LB</p>
<p>11</p>	<p>Health and Safety</p> <p>8.1. Mr Hanson reported that all risk assessments were compliant but undertook to review them.</p> <p>8.2. Mr Hanson was concerned with regards to the scrutiny of compliance within the wording of the current H & S element of the hire agreement. He agreed to speak to the Hall Managers and will make suggested amendments.</p> <p>8.3. A discussion with regards to the possibility of installing smoke detectors in the hall was considered along with the possibility of installing a manual fire alarm in a discreet place. Mr Hanson will review with the Hall Managers and report back.</p>	<p>DH</p> <p>DH</p> <p>DH/TC/JD</p>
<p>12</p>	<p>Improvements for the Hall</p> <p>12.1. Mr Banton discussed his findings into the provision of solar panels for the roof thereby generating energy away from the national grid. He has had two quotes for circa £25K and £36K. However, before considering any installation he recommended, as discussed at the last meeting, that the Committee should first consider a more efficient way of insulating the building as an energy conservation measure. In pursuance of this he is looking into changing the delivery of the electricity to the hall (currently economy 7), the replacement of the function room storage heaters and the main hall air pump heaters. In addition, changing all strip lighting to LED and the installation of SMART remote meter technology. He also recommended various options for insulating the main hall roof. Mr Banton, Mr Menzies, and Mr England previously agreed to pursue these measures and will report back to the Committee with further recommendations. Mr Hanson agreed to speak to Mr Allen with regards the LED strip lighting.</p> <p>12.2. Mr Horner also had received a request from a local wheelchair user for a more permanent adjustment to the disabled access to the hall foyer. The Hall Managers are requested to get some quotes to consider raising the outside paving to the appropriate height and the installation of a permanent lip ramp to marry up with it on the inside. The Trustees are also to consider the conversion of the main hall top right hand fire door to conform to DDA regulations.</p>	<p>SB/JM/BE/DH</p> <p>TC/JD/HD</p> <p>RH/DH</p>

<p>10</p>	<p>Any Other Business</p> <p>None</p>	
<p>11</p>	<p>Next Meeting</p> <p>The secretary and chairman are to review the annual meeting requirement and will report back to Trustees with recommended dates for the year 2022/2023.</p>	<p>JMu/LB</p>