FVH

FVH Regular Safety checks

Task	Frequency	By Who
Emergency Lighting	Monthly	Hall Managers
External Lighting	Monthly	Hall Managers
First Aid Kit	Monthly	Hall Managers
Fire equipment	Monthly	Hall Managers
Service Fire equipment	Annually	Contractor
Fire Exits	Monthly	Hall Managers
Electrical plant	Monthly	Hall Managers
PAT testing	3yrs	Contractor
PAT testing hirer's electrical equip	Before Hire	Hall Managers
Damage to FVH	After Hire	Hall Managers
Accidents / Near misses	When necessary	Hall Managers
Hirer's contact details	Before Hire	Hall Managers
Hirers insurance	Before Hire	Hall Managers
Refrigeration temperature	Before Hire	Hall Managers
Legionella Disease	Weekly	Hall Managers

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Record
Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes