

FIGHELDEAN VILLAGE HALL RISK ASSESSMENT RECORD - WITH ALL CONTROL MEASURES *IN PLACE*

Activity Assessed: Manual Handling	Assessor: Derek Hanson	Assessment Date: 26/3/2017
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HAZARD potential for harm	Will Affect	PRECAUTIONS/CONTROLS already in place to remove hazard, reduce risk level	RISK (with controls)			Additional Controls Needed. Details
			Low	Med	High	
Injuries from moving or lifting chairs/ tables / kitchen equipment /sports equipment etc	Employees Volunteers Hirers	Use trolleys to move heavy items if possible. Do not stack chairs more than 5 high. Adopt recommended safe lifting / manual handling techniques as specified in FVH H&S File (General Policy) Water heaters cooled and unplugged before moving Items stored appropriately (stable and not too high)	✓			
Injuries from moving items to/ from Hall to Roof Space storage	Employees Volunteers	All operations supervised by Hall Managers Only light equipment stored in roof space	✓			
Injuries from items falling from storage cupboards	Employees Volunteers Hirers	Items stored appropriately (stable and not too high Hall Managers to monitor situation regularly	✓			